**New Starter Fair**

**Exhibitor List**

**New Starter Fair Exhibitor List. 7th December 2022, 10.30am – 12.30pm**

**West Park Teaching Hub**

**List of Exhibitors - Alphabetical**

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| **Exhibitor** | **Description** | **Stand** |
| **Academic Registry** | The Academic Registry is responsible for central student administration at the University and supports the work of the University's academic Schools, governance, and academic decision-making processes. It is also the Professional Services lead for Information Governance including Data Protection and Freedom of Information. It has three sections, each led by a manager who is a member of the Registry Management Team: Programme Quality & Teaching Partnerships Office, Student Office, and the Doctoral College Office. |  |
| **Academic Language Support Service** | The **Academic Language Support Service** provides academic language and study skills support for all students (home and international) at all levels to enable students to achieve their full potential. These include, but are not limited to, academic writing and style; critical thinking and expression in writing; synthesis of sources; essay, report and dissertation writing; seminar and presentation skills. Students can access interactive resources and book onto workshops via Learn modules [**Study Skills**](https://learn.lboro.ac.uk/course/search.php?search=LUA001) and [**English Language Support**](https://learn.lboro.ac.uk/course/search.php?search=LUA010) and [**Dissertation and Project Success**](https://learn.lboro.ac.uk/course/search.php?search=Dissertation+and+Project+Success).  University lecturers and educators can embed standalone resources ([**ALSS Repository**](https://learn.lboro.ac.uk/course/view.php?id=23735)) and request in-person study support sessions to be delivered within modules (by emailing [alss@lboro.ac.uk](mailto:alss@lboro.ac.uk)). |  |
| **Careers Network** | Our experienced team works closely with academic schools and other stakeholders across the University and externally to ensure that every student has access to outstanding careers and enterprise advice, coaching, employability support and development opportunities.  Passionate about supporting all our students and graduates, we offer tailored support and resources for international students, students with disabilities and those from diverse backgrounds. |  |
| **Catering and Retail** | Refresh Delivered Service is now open for business again, but with a simplified menu during the current conditions. Our new online ordering page provides a list of the food and drink available, with a simple form to send your order to us |  |
| **Creative and Print Services / Marketing and Advancement** | We provide staff, students and campus partners with professional design, photography, video and web design services. Our in-house print room is equipped with the latest print technology and offers services including high volume copying, full colour printing and large format printing, finishing, binding and laminating. We provide office supplies, ID card reprints and workwear. Our post room receives and manages all parcels, offers a variety of postal services and provides logistics support across the Loughborough campus. We are also responsible for managing all aspects of the University’s brand and visual identity. |  |
| **Doctoral College** | The Doctoral College delivers a unique doctoral experience to over 1,500 researchers who are completing research degrees (PhDs) at Loughborough. We offer programme and pastoral support, training and development opportunities, and encourage collaboration to help provide a vibrant research culture. |  |
| **EDI Team** | The EDI team sits within the Planning Team and consists of an EDI Manager, two EDI Officers (one specialising in Gender Equity and the other in Race Equity), an EDI Co-ordinator and a Graduate Management Trainee. They are working towards an EDI Core Plan, Charter Marks and Community Organising. Through working with individuals across the university, they are supporting the university in delivering its strategic aims. |  |
| **Estates & FM** | The Estates & Facilities Management [E&FM] team deliver a wide range of hard and soft services ensuring the effective and sustainable management of the University’s land, buildings, and biodiverse landscapes. This includes delivery of the capital building, refurbishment, long-term planned and reactive maintenance programme where there is continual improvement of the estate. In addition, E&FM manages Student Accommodation as well as a professional property advisory and asset management service primarily focused on managing the University’s Science and Enterprise Park.  E&FM manage the development of learning environments; space management; cleaning, catering and caretaking services; grounds’ support including for world-class sporting facilities; sustainability and delivery of integrated support including door access, car parking, information management, customer reception and helpdesk services.  In total the E&FM department employs circa 700 staff and has an operating budget of c£105m comprised of pay, non-pay and income). Additionally, E&FM is responsible for spend of c£30m per annum on Capital, LTM and AV/IT expenditure. |  |
| **Finance** | The Finance Team are responsible for all aspects of the University’s financial performance; accurately reporting historical performance, safeguarding University assets and helping to shape future strategic plans with both ambition and financial sustainability in mind. |  |
| **Health & Safety Services** | If you don’t feel safe you can’t work.  If you think this is an over statement, try picturing yourself on an unsafe bridge, which may or may not collapse. Now think of yourself on that same bridge trying to do a detailed or difficult task – quite naturally your mind would be elsewhere!  The Health, Safety and Wellbeing Team are here to help make sure that you are physically and mentally safe and to help guide you to look after your personal wellbeing.  Visit our stand and take a peek into the genuinely interesting world of Health and Safety. |  |
| **Human Resources** | The HR team provide a high quality, progressive equitable and inclusive service to support the delivery of the University’s strategic aims. The HR service includes advice, guidance and delivery of matters including payroll operations, recruitment and resourcing, policy and projects, and all matters relating to your employment experience. |  |
| **International Staff Network** | The aim of this group is to contribute to a fair and supportive environment which provides equality of opportunity and freedom to international staff, as well as to everyone else within Loughborough University. Both academic and support staff are welcome. |  |
| **IT Services** | IT Services offers a wide range of services to support you in the workplace and with dynamic working arrangements. University staff have access to key services such as eduroam Wi-Fi, corporate applications, VPN service, Microsoft Office 365 cloud-based services, research support and more. For technical support and advice, the IT Service Desk is available Monday to Friday. |  |
| **LGBT+ Staff Network** | The LGBT+ Staff Network encompasses all staff that identify as LGBT+ or who are allies. The Network has monthly meetings that are open for all to attend at any time. Here, staff come together to highlight LGBT+-related issues on our campuses, organise events and campaigns for awareness and celebration, and to provide a space dedicated to ensuring that LGBT+ staff are represented, supported, valued and have a structure through which they can instigate change. |  |
| **Library** | The University Library supports teaching and all aspects of the research lifecycle through its physical and digital services and collections, as well as Library study spaces on both campuses. Services include support for open research, including the University’s Research Repository; research data and copyright advice; acquiring content for reading lists, research and well-being; skills development for students and researchers; general and specialist information advice and guidance. |  |
| **LU Arts** | LU Arts provides opportunities for you to get creative outside of your work. These include the University Choir, Book Club, music tuition and evening classes. There are also lunchtime exhibitions and one-off workshops and events. Find out more: lboro.ac.uk/arts. |  |
| **LUCU** | Loughborough University and College Union branch (LUCU) works with Loughborough University on policies, procedures and practices that affect the performance and well-being of its members. We are officially recognised as the sole negotiating body for Academic and Academic Related staff. We provide support and advice to our members when they feel that they are not receiving fair, equal and respectful treatment. |  |
| **Maia Network** | Maia is the Loughborough University Women’s Network and unites women staff and Doctoral Researchers, including trans women and non-binary people comfortable in a female-centred community, across Schools, Professional Services and Loughborough Students’ Union. Maia seeks to make change happen by providing an inclusive community and opportunities to make connections, delivering impactful events, and advocating for change to progress gender equity at Loughborough. |  |
| **Mental Health First Aiders** | Mental Health First Aiders are volunteers who are trained on how to identify, understand and help someone who may be experiencing a mental health issue.  MHFAiders aren’t therapists and the aim is not to diagnose or treat people but to encourage and support them to access professional help, as well as signpost them to the right place. This could include self-help books or websites, guiding people to accessing therapy services through their GP, their university or place of work, or via online self-referral, support groups, and more.  MHFAiders are trained to listen, reassure and respond, even in a crisis – and can potentially avert a crisis from happening. They can do this by recognising warning signs, and they have the skills and confidence to approach and support someone experiencing mental ill-health. MHFAiders also have a role in supporting positive wellbeing and tackling stigma. |  |
| **Nursery** | Loughborough University Nursery offers a 102 place nursery for children 0-5 years for University staff, students and the local community. Our nursery has been providing children with a safe place for development, learning and play for over 35 years. |  |
| **Occupational Health & Wellbeing Department** | The Occupational Health and Wellbeing Service at Loughborough provide a holistic approach to health and wellbeing at work.  Our aim is to reduce illness that is related to work and to provide early interventions for employees who develop health conditions which may impact on their work.  We are here to proactively support both physical and mental health and promote wellbeing. |  |
| **Organisational Development (OD)** | Organisational Development, takes a planned, joined-up approach to ensure that our staff, structures, systems, leadership and skills work together to achieve our University strategy and goals.  Organisational Development is made up of four teams, Learning and Development, the Change Team, the Enhanced Academic Practice Team and the Admin Team. |  |
| **Part Time Working Group** | The purpose of the Part time (and flexible workers) staff group is to provide an informal support network for people who currently work flexibly or on a part time basis, or who would like to do so in the future.  By sharing experiences, the group will identify common problems and areas of good practice and will work with the equality and diversity function to improve the way that flexible and part time staff are managed within the University. |  |
| **Physio Clinic** | Here at Loughborough University we have a our Physiotherapy Clinic, where we have an experienced team of clinicians who cover physiotherapy, sport injury, massage & podiatry services.  The services we provide make full use of our dedicated facilities with specialist equipment for treatments as well as rehabilitation. Our client base ranges from the young to the old and is drawn from non-sporting general public up to elite world class athletes. Loughborough University Physio clinic offers the highest levels of physiotherapy knowledge and care and also offers a safe and friendly environment. We also offer access to our rehabilitation gym for the duration of your treatment. This means if you don’t have access to a gym or want to complete your rehab in our top facilities you can.  In addition to the rehabilitation gym you will have access to the latest equipment such as state of the art Game Ready machines and muscle stimulators. The use of the rehab gym, Game Ready and muscle stimulators can be used for the duration of your treatment, at no extra cost and can be used at your own convenience (within opening hours). We also over Pitchside rehab sessions, S&C and nutritional services, as well as having our won knee specialist who operates out of the Clinic. |  |
| **Research and Innovation Office** | The Research and Innovation Office plays a leading role in shaping and delivering the University’s research and innovation activities. It provides a high quality, added value and seamless service to academics and researchers across the research development pipeline, and also helps them take the next step to create impact through innovation. The Office incorporates a number of different teams that provide support for: developing partnerships and collaborations; identifying and applying for funding; managing projects and assuring compliance with policy; improving the visibility of research outputs; fostering the impact, intellectual property and commercialisation of research; and the nurturing of research leadership skills through training and skills development programmes.  The Office also works closely with other Professional Services across the University, notably Legal Services, Registry, Student Services, Finance, HR and the Library. |  |
| **The Student Advice and Support Service** | The Student Advice and Support Service advises students on practical issues that might affect their time at University including student money matters (student finance, hardship funds, budgeting, dealing with debts) and housing rights (contracts, deposits, repairs).  Specialist advice and support is also available for international students on student visas, dependent and graduate visas, permission to work and other immigration matters. |  |
| **Security and Community Wardens** | Security operate 24 hours a day, 7 days a week, 365 days a year.  They look after both the physical security of the campus, and the safety of all students and staff who live and work there.  They also deal with any complaints of student conduct.  The community warden team consist of 9 sub warden's and the head community warden. We cover all student housing off campus. Currently that totals around 8500 students. We deal with any student related issues including welfare assistance , antisocial behaviour, rubbish and littering and any other support that students need to enhance their student experience. |  |
| **Sports Development Centre (SDC)** | We would like to invite all new employees to the University, including companies based on campus to trial our facilities for FREE! The two week free trial will include access to both Powerbase and Holywell Fitness suite, the Swimming Pool and fitness classes across campus. |  |
| **Staff Inclusivity Group** | The Staff Inclusivity Group is committed to supporting all staff with both physical and hidden disabilities across both campuses.  Our group is also open to staff caring for other people with a disability.  We will support the University to meet its legal obligations to staff with disabilities as outlined in the Equality Act 2010, particularly in regard to the legal obligation for employers to make reasonable adjustments to ensure workers with disabilities, or physical or mental health conditions, are not substantially disadvantaged when doing their jobs.  The Staff Inclusivity Group holds regular meetings throughout the year to provide support to members and discuss any issues people wish to raise. |  |
| **Student Wellbeing and Inclusivity (SWAI).** | Student Wellbeing and Inclusivity (SWAI) recognises that it is essential to partner with other colleagues across the institution to provide the best support to students. To this aim, our services initiate policy and practice guidance and provide consultative support, training and awareness raising to support staff at all levels in their pastoral role. |  |
| **Sustainability Team** | Promoting positive change to create an environmentally sustainable campus for all staff, students, and the wider community. We are committed to working towards achieving the universities net zero carbon goals as well as enhancing the natural biodiversity of the campus. |  |
| **Technician Commitment** | The Technician Commitment strives to ensure visibility, recognition, career development and sustainability for all technical staff across the university |  |
| **UNISON** | UNISON is the UK’s largest union, serving more than 1.3 million members. We represent full-time and part-time staff who provide public services, although they may be employed in both the public and private sectors. |  |
| **Unite, the Union** | Unite the Union at Loughborough is a community of Loughborough staff members who are dedicated and passionate about helping and supporting other colleagues.  We aim to ensure all Unite the Union members are treated fairly and valued for the work they do for the University. We appreciate that in any job role there are positives and challenges, and we are here to celebrate your successes and work through any difficulties with you. Our Union Representatives are on hand to support you and work with the University to better the workplace experience.  Come and visit us today to find out the benefits of being a member, including support at work, free legal advice for in-work and home life, discounted insurance, off-campus conference facilities, funeral care, and **FREE** online courses. |  |
| **University Strategy –** [**Creating Better Futures. Together**](https://www.lboro.ac.uk/strategy/) | Find out more about what the University is aiming to achieve over the next 10 years, our [key themes](https://www.lboro.ac.uk/strategy/strategic-themes/) and how we are planning to achieve them. This is an opportunity to ask any questions or tell us about any ideas you have that will support our strategic aims. We’ll also have information about our [enabling projects](https://www.lboro.ac.uk/strategy/strategy-in-action/). |  |
| **Working Parents and Carers Staff Network** | Our network is open to all current staff members who are working parents or a carer in any capacity. We view the network as a supportive community for working parents and carers where experiences can be shared, as well as an opportunity to make change happen across the University that will benefit other working parents and carers. We are a small network with big ambitions to help support and improve the lives of a large section of our community |  |

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